

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Bond Oversight Committee Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 October 15, 2014

Call to Order	The meeting was called to order at 4:33 p.m. in the District Office Curriculum.
Board Members	<p>Bond Committee Members Present: Eileen Okazaki, Community At-Large Dan Casey, Senior Citizen’s Organization Anita Lomeli, Parent Mark Lawton, Tax-Payer Group Vincent Sinohui, Business Representative Morrison Clements, Community At-Large</p> <p>Bond Committee Members Absent: Nancy Landa, Parent/PTA</p>
Administrators	<p>Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Chief Business Official</p>
Others	<p>Others Present: Trevor Goller, Caldwell Flores Winters</p>
Welcome and Introduction of New Members	Trevor Goller of Caldwell Flores Winters, introduced the two newly appointed Committee Members, Eileen Okazaki, Member at Large and Vincent Sinouhi, Business Representative. He explained that they will be replacing Juana Avila and Guillermo Tello as they are no longer able to serve on the committee. Chair, Mark Lawton provided an overview of the roles and responsibilities for the Bond Oversight Committee.* He also shared a brief history of the Bond and the issuance timeline. Mr. Lawton informed the Committee that there were no agenda items that needed to be reviewed and requested that any future items that need acknowledgment of review be sent to the members prior to the meeting.
Review of Completed and Current projects	Mr. Goller of Caldwell Flores Winters, provided Committee members with a recap of Measure ‘O’ and reminded Committee Members of the website linked to the LHCS D website. He provided a review of the Phase 1 project. The project includes a \$7.1 million facility implementation program funding improvements to Imperial and Washington Middle Schools, as well as District wide improvements including roofing replacements, technology, deferred maintenance, and energy efficiency. The electronic marquees at the middle schools, and the courtyard safety improvements at Imperial were completed in February. The District is continuing to pilot the classroom furniture and will coordinate with staff on a selection that best fits their 21 st Century Learning Environment needs. The District has also completed ordering, setup and deployment of over 2,000 iPads to both middle schools and some elementary. The modernization improvement designs for both middle schools have been approved by DSA allowing the process to begin November 2014. The designs for modernization include modernization of the libraries at both middle schools, multiple modernized classrooms providing 21 st Century Learning Environments for students and

	<p>teachers, upgraded science labs, and new 21st century furniture for existing classroom spaces. Dr. Belenardo ensured the members that modernization efforts will be completed in several phases to minimize disruptions to students and teachers and is anticipated to be completed in Fall of 2015. Phase 2 Implementation Plan is proposed to begin at the 3-5 sites.</p>
<p>Review Budgets and Expenditures to Date</p>	<p>On overview of the Master Budget and project expenditures was provided for the July 1, 2012 – June 30, 2014 period. Of the \$7.1 million budgeted for Phase 1, the district has spent \$3.4 million in expenditures to date. For clarification purposes Mr. Lawton requested updated numbers of the budget to not reflect the original numbers as they would like to look at the sum totals only.</p>
<p>Adjournment</p>	<p>On a motion made by Morrison Clements and a second by Vincent Sinohui, Committee Members unanimously agreed to adjourn the meeting at 5:52 p.m.</p>
<p>Minutes Approved</p>	<p>Next scheduled meeting will be in February of 2015.</p> <hr/> <p>Susan Belenardo, Ed.D. Superintendent</p>
<p>*Roles and Responsibilities of Bond Oversight Committee Members</p>	<p>The roles and responsibilities for the Bond Oversight Committee is to annually report to the tax payers how the proceeds of the Bond are being spent. Bond proceeds may only be spent on qualified projects and not on salaries. The Committee has no control over the bond proceeds or projects. Committee members are subject to the Brown Act and shall conduct its meetings in accordance with the provisions set. Duties of the committee are to review expenditures to ensure that bond proceeds are expended only for the purpose set forth in the ballot measure. The Committee shall also present to the Board, in public session, an annual written report which shall include a summary of the Committee’s proceedings and activities for the preceding year. The Committee shall consist of a minimum of seven members and meet the qualification standards. By accepting the appointment to the Committee, each member agrees to comply with Article 4 and 4.7 of Division 4 of Title 1 of the Government Code and the Political Reform Act. The term of each member is two years and no member shall serve more than two consecutive terms.</p>